

SIPPS Parents & Citizens Association AGM

MINUTES

Wed 20th Feb 2019

Attendance: Jodie Sheehy, Stephanie Emmerson, Katie Myers, Emmy Druce, Lorna Raine, Felicity Harris, Erica Gilchrist, Cori Werner, Scott Neustein, Fea Stephens, Sarah Warn, Sony Robson, Tracy-Lee Reaper, Chrissie Anton, Sonya Acton, Daniel St George

Apologies: Nicole Pruden, Stewart Duncan, Malinda Gardner, Anurag Vasisth, Sarah Weller, Fiona Crowl, Claire Bennett, Stephanie Kosasih, Vanessa Callender

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
Acceptance of previous Minutes	
Accepted by Emmy	
Principals Report - provided	
Reports:	
Treasurer	
Lorna will develop the voluntary contribution letter for Exec approval, to go out early in Term 2	Lorna, March
Cash	
The P&C purchased a coin counter which is kept in the office to be used by	
canteen / at fundraising events etc.	
Any cash collected should be counted in the office by one member and then banked weekly by Emmy / or other member.	
Canteen	
New menu items in planning. Cori to send revised menu to Felicity to post	Cori /
on website / noticeboard / in newsletter etc.	Felicity
Planning for week 8 of every term to be a special food canteen day:	l
Term 1: Pizza	
Term 2: Nachos	
Term 3: American Hamburgers and Hotdogs Term 4: Noodles	
Only 3 reusable canteen lunch bags left in stock.	
Cori to purchase more then Lorna to add to QKR under canteen section to sell.	Cori
Can Lorna do a push notification to promote when parents buy lunches on QKR?	Lorna
Pin one sample to notice board to promote sale – keeping food warm.	Cori / Felicity
Felicity to promote in P&C newsletter	Felicity
Committee approved for SIPPS to become member of Health Kids.	Cori

Uniform Shop Vanessa awaiting girls shorts and short sleeved shirt samples to share next meeting	Vanessa - March
Also awaiting sports uniform samples Removed second hand uniforms from QKR because you can't order size. Need to communicate that you can pay on QKR even if buying in person.	Felicity - Feb
Entertainment Book	
Agreed not to bother this year. Emmy to respond.	Emmy - Feb
School Communication	
Suggestion made to print the next newsletter out for Kindy families with a note advising they need to have their up-to-date email with the school then read this electronically in future to know what going on in the school.	Jodie / Sue
Tennis Courts Discussed issue of leaves on court – danger to kids with spiders etc and deterrent to public hiring the court. School agreed to ask Wim to do it monthly. Lorna to call Stewart to resolve final payment issues on QKR. Stewart to contact Rhonda with update for the school on how it will all operate.	Jodie - Feb Lorna - Feb Stewart - March
Toilets Several complaints about cleanliness and the soap constantly running out. Beyond the daily wipe, they need a thorough spring clean at regular intervals – monthly / every holidays? Soap needs filling more regularly throughout the day – Jodie to follow up.	Jodie - Feb
School Marketing Poster for 2020 New Kindy Enrolments needs updating asap to start promoting. Sue to give Felicity soft copy plus hard copy print outs to help distribute. Sue to visit local Daycares and Preschools with posters and leaflets. Anurag / Emmy to book more dates with council for banner near Village Shops and investigate the VillageLife Magazine and App advertising opportunities. Jodie looking for opportunities to contact North Shores Times with PRable stories	Jodie Sue / Felicity Sue Anurag / Emmy Jodie
Other P&C Positions still available Discussed need for a Band Coordinator to help communicate between Bandemonium and parents and also arrange grants and storage for instruments. Sony to check if Pui / Steph want to take on this role	Sony – Steph / Pui
Environment Environmental Offer position still open – to help organise working bees etc. Back section of the school is council operated and needs cleaning up – Jodie to arrange with the Council	Jodie
Working Bees needed for grounds maintenance, outdoor furniture repainting etc. Agree to attempt to plan a winter working bee in the cooler months. Jodie to share a list of things that need doing with Felicity to advertise. Agreed if there aren't volunteers that this would need to be funded.	Jodie / Felicity

Camp Out / Election BBQ / Cake Stall – Sat 23-Sun 24 March	
- Cori to share volunteer roster program with Felicity	done
- K-2 to run Cake Stall – Tracy Lee to coordinate with class parents	
- 3-6 to run BBQ – Tracy Lee to coordinate with class parents	Tracy-Lee
·	Tracy-Lee
- Felicity and Stewart to coordinate the camp out	Felicity / Stewart
- Felicity to start promoting	Felicity
- Stewart to confirm movie and lighting	Stewart
Class Parents	
 Tracy-Lee to send out class lists and check any opt outs and confirm details + share with Felicity 	Tracy-Lee
, i	
50 th Jubilee	
- Sub-committee to meet and share plans. Emmy to coordinate with	Emmy
Fiona, Stewart Sony, Sonia, Chrissy, Graham.	
Fundraising spend wish list	
 Library shelving – school will replace and fund 	School
- Playground shade sails. Jodie to get quotes	Jodie
- Library tables – school to quote if decision made to replace	Jodie
- Readers – P&C agree to fund \$2000, half for each stage	
- Class equipment – P&C agreed to fund \$100 per class per year =	P&C
\$700.	P&C
- Sports equipment – P&C agreed to fund \$750	P&C
- Sound system – Jodie to get quotes for P&C review	
- Jubilee pathway or flag or monument – investigate further	Jodie
New school banner to take to carnivals. St Ives Park <u>Public</u> School	Emmy
with lighter base. Steph to get design / specs / quote for review	Steph
- Felicity to ask if Magda is happy to update the banner artwork	
- Telicity to ask if iviagua is flappy to update the balliler altwork	Felicity / Magda
Easter Hat Parade – Friday 12 April	
- Agreed <u>not</u> to hold a BBQ this year, as too many other BBQs on	
- Run a Hot Cross Bun Drive for the fortnight prior – Lorna to confirm	Lorna
if she can supply Hot Cross Buns and the cost	Lorrid
 Operate Hot Cross Bun, tea and coffee stall on the day – needs 	Tbc
volunteers to operate	Tbc
- Book Stall – needs volunteer to help librarian	
- Felicity to promote	Felicity
Year 6 Dinner	
- Proposal to reconsider attendees and format – to be discussed	Sony
further at future meeting	
BYODD	
- Parent info and feedback on the program requested. The school is	Jodie / Leanne /
reviewing this year. Jodie and Leanne to provide feedback	Steph
reviewing tins year. Joule and Leanine to provide reedback	310p.i

QKR Recycling Refund Idea Lorna tabled new idea to get recycling centre at school where the refunds are paid electronically to kids wristbands. Lorna to investigate and share details	Lorna
Sports participation for young kids in Year 2 Felicity tabled concern about the younger kids in Year 2 being excluded from the swim carnival and majority of Athletics Carnival events. Steph to investigate the options for all year 2 kids to be able to participate should they be willing and able.	Steph
P&C Admin Requested that Felicity circulate previous Minutes with new Agenda prior to each meeting Felicity to collect 2019 membership gold coin payment and contact details at next meeting	Felicity Felicity
Next Meeting Wednesday 20th March 2019 7.15pm	